

SECRET

NPIC/TSSG/RED-148-70
3 June 1970

MEMORANDUM FOR: Research & Engineering Division Staff and Branch Chiefs

SUBJECT : RED Briefing for AID Personnel

REFERENCE : (a) Chief, TSSG memo NPIC/TSSG-003-70, dated 12 May 1970
(b) PPS/TSSG memo NPIC/TSSG/PPS-046-70, dated 28 May 1970

25X1 1. The Chief, TSSG, by reference (a), advised his Staff and Division Chiefs of an orientation program to familiarize AID personnel with the day-to-day mechanism of Center operations. He specifically noted that, "Since this program is intended to explain our systems and procedures rather than missions and policies, it is desirable that the briefing contain more detail than the usual overviews afforded visitors." 25X1 [] PPS/TSSG was designated as the Staff coordinator for this program.

25X1 2. In reference (b), [] published a schedule for the briefings to satisfy the program. The time period from 1000 to 1100 on each Tuesday, for ten consecutive weeks, was designated for the RED portion of these briefings, with the first presentation occurring on 9 June 1970.

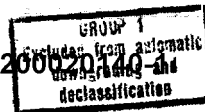
25X1 3. [] SRB [], has been assigned responsibility for organizing these briefings within RED and will act as Chairman at each of the presentations. As such, he will give the introductory portion of the briefings and will explain, in general, our internal organization and working procedure. In addition to this lead off, a Project Officer from each of the RED Branches will be expected to give a short description of one of his projects as indicated on the attached AID Orientation Briefing supplementary schedule. 25X1

4. RED Branch Chiefs will furnish [] a list of names of the Project Monitors assigned to speak at each of the ten briefings. With respect to this list, Branch Chiefs should exclude themselves since it is the express desire of the Chief, TSSG to have capable middle-grade employees give the presentations. 25X1

5. The security level of these briefings will be SI-T-KH. Time devoted to the briefings will be charged against NPIC Project No. 910250.

[]
Deputy Chief, Research & Engineering Division, TSSG

SECRET



SECRET

SUBJECT: RED Briefing for AID Personnel

Attachment:
AID Orientation Briefing

Distribution:

- 1 - C/ATB
- 1 - C/RSB
- 1 - C/SRB
- 1 - C/SDB
- 1 - C/HFS
- 1 - C/EL
- 1 - C/ITL
- 1 - C/CAS
- 1 - TSSG/RED ✓
- 2 - TSSG/RED/SRB

SECRET

SECRET

Attachment

AID ORIENTATION BRIEFING
(RED Portion)

1000	AID Personnel arrive at RED Conference Room
1000-1010	Introduction, internal organization and working procedures - Chairman
1010-1020	Presentation by Project Monitor from RSB
1020-1030	Presentation by Project Monitor from SRB
1030-1040	Presentation by Project Monitor from SDB
1040-1045	ATB Overview
1045-1100	Presentation by Project Monitor from ATB
1100	AID Personnel escorted to ESD area (4th floor - <div data-bbox="591 1108 919 1157" style="border: 1px solid black; height: 23px; width: 202px;"></div>

25X1

SECRET